

FY2020 BUDGET WORK SESSION
Peach County Board of Commissioners
6:00 p.m., Tuesday, June 18, 2019

The Peach County Board of Commissioners held a budget work session at 6:00 p.m., Tuesday, June 18, 2019, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance. The purpose of the work session was to give further consideration to the proposed FY2020 Budget requests submitted by the various departments and agencies of Peach County. The budget work session adjourned at 9:40 p.m.


COUNTY CLERK

7/11/19

Date

MONTHLY WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Tuesday, July 9, 2019

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, July 9, 2019, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance except for Commissioner Hill. This meeting had been rescheduled from Tuesday, July 2, 2019. Chairman Moseley opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on July 17, 2019, as follows:

1. Citizen Concerns – Beverly Road Residents
2. Ms. Amy Sanders- Speeding Old Hickory Road
3. Mr. John Simpson – School Justice Partnership Program
4. City of Byron – Intergovernmental Agreement – Municipal Election
5. Commissioner Wade Yoder – Convenience Center Location
7. W.L. Brown – Tax Commissioner
 - a. Mobile Homes in Grove Estates
 - b. Special Tax Sale
8. Jeff Doles – Fire Chief/ EMA Director
 - a. Rugged Tablets/Notebooks
 - b. Budget Amendment
 - c. Breathing Air Systems – Semi Annual Maintenance
9. Latonia Ages – Juvenile Court Administrator – Request for funding – New Year Eve Fireworks
10. Jann Culpepper – Clean Community Director – Request to Hire Temporary Employee
11. Alfonzo Ford – EMS Director – Budget Amendment – Motor Vehicle Maintenance
12. Rickey Blalock – Zoning Administrator
 - a. Budget Amendment – Overages
 - b. Acceptance of Roads in Sterling Place and Hampton Oaks Subdivision
13. David Parrish – Recreation Director – Budget Amendment
14. Michelle Douglas – Human Resources Manager – Travel Policy Amendment
15. City of Warner Robins – Annexation Request
16. April H. Hodges – Assistant County Administrator/ County Clerk
 - a. 2020 Census Partnership Resolution
 - b. 2020 Census Complete Count Resolution
17. Michaela Jones – County Administrator
 - a. 2021 SPLOST Resolution
 - b. 2021 SPLOST Intergovernmental Agreement
 - c. Sales Tax Resolution
18. Janet Smith – Assistant Finance Director

a. Budget Amendments/Transfers:

- i. Budget Amendment – Overages for Commissioners’ Office
- ii. Budget Amendment - Travel Expenditures for Roy Lewis
- iii. Budget Amendment - Overages in Liability Insurance

12. Additional Items to be placed on Regular Meeting Agenda

a. Public Hearing – Collins Surveying

b. New Business

- i. Ms. Lauren Harris – Request for Letter of Support – Georgia Forestry Pageant
- ii. Adrienne Ray – Elections Supervisor – Budget Amendment
- iii. Wayne Smith – Public Works Director – Budget Amendment – Fuel & Postage
- iv. Wayne Smith – Public Works Director – Budget Amendment – A/C Replacement at Phoenix Center
- v. Wayne Smith – Public Works Director – Budget Amendment – Additional Unit at Phoenix Center
- vi. Wayne Smith – Public Works Director – Budget Amendment – Request to Replace Unit at Health Department
- vii. Paul Schwindler – Director of Engineering Services – Budget Amendment - Travel
- vii. Paul Schwindler – Director of Engineering Services – Budget Amendment - Large Format Plotter/Scanner
- ix. Paul Schwindler - Director of Engineering Services – Street Sign Condition & Location Inventory Approval – iWorQ
- x. Paul Schwindler – Director of Engineering Services – Shoop Office Lease Approval for Health Department
- xi. Paul Schwindler – Director of Engineering Services – Triple Point Engineering Bid & Construction Management Proposal
- xii. Paul Schwindler – Director of Engineering Services – Project Update

c. Executive Session

- ii. Board Appointment – Library Board
- iii. Board Appointment – Joint Development Authority

13. Setting Meeting Agenda & Consent Agenda for Regular Meeting on July 17, 2019

The work session adjourned at 7:47 p.m.



COUNTY CLERK

7/11/19
Date

PEACH COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING JULY 17, 2019

The Peach County Board of Commissioners held its regular monthly meeting at 6:00 p.m., Tuesday, July 17, 2019, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members in attendance except Commissioner Yoder. This meeting was rescheduled from Tuesday, July 9, 2019. Chairman Moseley called the meeting to order, and Vice Chairman Lewis opened the meeting with prayer. Chairman Moseley led the Pledge of Allegiance to the Flag and welcomed those present.

CONSENT AGENDA – July 17, 2019:

1. Proposal Regarding Anna Lumpkin Auditorium: Ms. Danell Woodard and Mr. John Simpson, of Woodard Productions advised that they have purchased curtains for the Anna Lumpkin Auditorium for the amount of 2,665.00, and the curtains will be installed this week. Ms. Woodard and Mr. Simpson added that they choose color options and design for the curtains, to keep the historical integrity of the auditorium. Woodard Productions has presented the following proposal to help recoup a portion of funding, for providing curtains for the auditorium as follows:

Option A – Give Woodard Productions at least seven (7) free shows at the auditorium.

Option B – Allow Woodard Productions to only pay the cost of the deposit of \$150.00 for seven (7) shows in order to rent the auditorium. As stated in the Anna L. Lumpkin Auditorium Lease Agreement, the deposit will be returned if the auditorium is restored in the condition it was in before being leased.

ACTION REQUESTED: To approve Option B, to allow Woodard Productions to only pay the deposit of \$150.00 for seven (7) shows in order to rent the Anna L. Lumpkin Auditorium as requested.

2. City of Byron - Intergovernmental Agreement - Municipal Elections: Ms. Betty Sims, Elections Supervisor, with the City of Byron, presented an Intergovernmental Agreement on behalf of the City of Byron, requesting assistance in the upcoming November 5, 2019, municipal election. The Agreement appoints the Peach County Board of Elections and Registration as the absentee ballot clerk, and all early voting will be conducted at the Peach County Board of Elections Office in the Peach County Courthouse. The Agreement also establishes the City of Byron's responsibility for one fourth of the cost for the election, which includes required postage, contract services, poll workers, and supplies, and that the City of Byron will pay the Peach County Elections and Registration personnel for any work time required while conducting absentee voting services beyond their required Peach County work day. The Agreement also outlines the City of Byron's responsibility for the care of the County's voting machines and equipment.

ACTION REQUESTED: To approve the Intergovernmental Agreement between the Peach County Board of Commissioners, the City of Byron, and the Peach County Board of Elections & Registration for providing assistance in the upcoming 2019 municipal election as presented, and to authorize the Chairman to sign the agreement on behalf of the Board of Commissioners. *(A copy of said Agreement is attached to Page 491, Minutes Book L, for future reference.)*

3. Request for Tax Sale - Tax Commissioner: W. L. Brown, Tax Commissioner, has advised that he has scheduled a Tax Sale for August 6, 2019. Several of the parcels have had delinquent taxes for a number of years. Normally the opening bid at a tax sale is the total of the taxes, interest, penalties, and other costs due on the property. Some of the properties being offered for sale have unsuccessfully been through at least one tax sale with no one paying the taxes. In many cases, the amounts owed on the properties relative to the value of the property rendered the purchase infeasible, and in some cases, the amount owed actually exceeds the value of the property. Mr. Brown has requested authority to offer the parcels at a reduced amount which is less than the taxes owed. He has stated that although the County will receive considerably less than the total amount due, the County can hopefully get these properties back on the books and collect taxes on them in the future.

ACTION REQUESTED: To authorize Tax Commissioner W. L. Brown to offer certain properties for sale on August 6, 2019, at a reduced minimum bid per parcel, pursuant to the listing of properties provided to the Board of Commissioners at the Work Session on July 9, 2019. *(A copy of said listing is attached to Page 490, Minutes Book L, for future reference.)*

4. Request to Purchase Rugged Notebooks/Tablets – Fire Department: Jeff Doles, Fire Chief/EMA Director, has advised that the Board approved for him to apply for the FM Global Fire Prevention Grant, to receive funding for laptop computers, tablets, and software and to purchase three (3) notebooks back in January 2019. Mr. Doles advised that the application he submitted was denied, but he re-submitted it again and is awaiting a decision. Mr. Doles added that currently there are three (3) notebooks in the Information Technology Budget for FY2019; therefore he is requesting permission for three (3) notebooks to be purchased for the Fire Department.

ACTION REQUESTED: To approve the request from Jeff Doles, Fire Chief/EMA Director, to proceed with purchasing three (3) notebooks and (3) mobile hotspots, for the Fire Department.

5. Budget Amendment – Fire Department: Jeff Doles, Fire Chief/EMA Director, has presented the following budget amendment to appropriate funding to cover overages and additional funding for the remainder of the FY2019 budget:

Budget Amendment - General Fund - FY2019 - Fire Department

100.1599.57.9000

From: Contingencies

\$ 53,008

100.3500.51.1200	To:	Temporary Employees	\$ 27,877
100.3500.51.1300	To:	Overtime	\$ 19,293
100.3500.52.3250	To:	Postage	\$ 338
100.3500.53.1270	To:	Fuel	\$ 5,500
			<u>\$ 53,008</u>

ACTION REQUESTED: To approve the above stated budget amendment as presented by Jeff Doles, Fire Chief/EMA Director.

6. **Annual Maintenance – Breathing Air Systems:** Jeff Doles, Fire Chief/EMA Director, presented an annual maintenance agreement with Breathing Air Systems to perform a semi-annual maintenance check for the amount of \$2,230.65, plus any additional parts or labor necessary. Chief Doles advised that the maintenance amount is already allocated in the FY2019 budget.

ACTION REQUESTED: To approve the annual maintenance agreement from Breathing Air Systems in the amount \$2,230.65 to perform the semi-annual maintenance checks and to approve the chairman to sign the agreement on behalf of the Board of Commissioners. *(A copy of said Agreement is attached to Page 494, Minutes Book L, for future reference.)*

7. **Funding for New Year’s Eve Fireworks:** Latonia Ages, Juvenile Court Administrator, requested that the Board of Commissioners fund the New Year’s Eve Fireworks. Ms. Ages advised that the event will be held in Fort Valley on New Year’s Eve.

ACTION REQUESTED: To deny the request to fund the New Year’s Eve fireworks, as requested by Latonia Ages, Juvenile Court Administrator.

8. **Request to Hire Temporary Employee – Clean Community:** Jann Culpepper, Clean Community Director, has requested to hire a temporary employee at minimum wage through the Peach County High School Work-Based Learning Program. Ms. Culpepper added that the funding used is from the \$2,500.00 allocated in the FY19 Budget for Temporary Employees for the position. Ms. Culpepper added that if the request is approved, the Chairman must sign an Employer Photography and Logo Consent form.

ACTION REQUESTED: To approve request to hire a temporary employee at minimum wage from the Peach County High School Work-Based Learning Program, as requested by Jann Culpepper and to authorize the Chairman to sign the Employer Photography and Logo use consent form on behalf of the Board of Commissioners.

9. **Budget Amendment – Emergency Medical Services:** Alfonzo Ford, EMS Director, has presented the following budget amendment to cover overages in various accounts.

Budget Amendment - General Fund - FY2019 - Emergency Medical Services

100.1599.57.9000	From:	Contingencies	\$ 101,874
100.3600.52.1320	To:	MV Maintenance	\$ 8,500
100.3600.51.1200	To:	Temp Employees	\$ 24,577
100.3600.51.1300	To:	Overtime	\$ 67,500
100.3600.52.3210	To:	Telephone	\$ 1,184
100.3600.52.3620	To:	Stormwater Utility Fee	\$ 113
			<u>\$ 101,874</u>

ACTION REQUESTED: To approve the above budget amendment as presented by Alfonzo Ford, EMS Director.

10. **Budget Amendment – Planning and Zoning:** Rickey Blalock, Zoning Administrator, has presented the following budget amendment to cover overages and pay for citations, permits, and receipt books for the County Marshal and Zoning Department:

Budget Amendment - General Fund - FY2019 - Planning and Zoning

100.1599.57.9000	From:	Contingencies	\$ 1,270
100.7400.52.3700	To:	Education & Training	\$ 420
100.7400.53.1101	To:	Office Supplies	\$ 374
100.7400.53.1728	To:	Code Enforcement Supplies	\$ 476
			<u>\$ 1,270</u>

ACTION REQUESTED: To approve the above budget amendment as presented by Rickey Blalock, Zoning Administrator.

11. **Budget Amendment - Recreation:** David Parrish, Recreation Director, has presented the following budget amendment to cover overages in the department.

Budget Amendment- General Fund - FY2019 - Recreation

100.1599.57.9000	From:	Contingency	\$ 7,250
100.5.6100.51.1200	To:	Temporary Employees	\$ 6,000
100.5.6100.52.3620	To:	Stormwater Utilities	\$ 1,250
			<u>\$ 7,250</u>

ACTION REQUESTED: To approve the above budget amendment as presented by David Parrish, Recreation Director.

12. **Annexation Request – City of Warner Robins:** Michaela Jones, County Administrator, advised that a notice of annexation has been submitted by Mayor Randy Toms, City of Warner Robins, concerning one (1) parcel located at Highway 247 Connector and Gunn Road.

ACTION REQUESTED: To authorize a letter to be sent to the City of Warner Robins, indicating that the County has no objections to the annexation notice dated May 28, 2019, concerning the parcel located at Highway 247 Conn and Gunn Road.

13. **Sales Tax Resolution:** Michaela Jones, County Administrator, presented a Resolution which authorizes the County to request sales tax information from the Department of Revenue pursuant to O.C.G.A. 48-2-15 (d.1) and designating Ms. Jones as the Officer for Peach County.

ACTION REQUESTED: To approve the Resolution requesting sales tax information from the Department of Revenue and designating Michaela Jones as Peach County's Designated Officer, and to authorize the Chairman to sign the Resolution on behalf of the Board of Commissioners. *(A copy of said Resolution is attached to Page 498, Minutes Book L, for future reference.)*

14. **Budget Amendment – Commissioners Office:** Janet Smith, Assistant Finance Director, has presented the following budget amendment to cover various overages in the Commissioner's Office.

Budget Amendment- General Fund - FY2019 – Commissioner's Office

100.1599.57.9000	From:	Contingency	\$ 2,021
100.1110.52.3210	To:	Telephone	\$ 2,000
100.1110.52.3600	To:	Dues and Fees	\$ 21
			<u>\$ 2,021</u>

ACTION REQUESTED: To approve the above stated budget amendment as presented by Janet Smith, Assistant Finance Director.

15. **Budget Amendment – Roy Lewis:** Janet Smith, Assistant Finance Director, has presented the following budget amendment to cover travel expenditures to Macon County for the MGRSMA Meeting held once a month.

Budget Amendment - General Fund - Roy Lewis

100.1104.52.3700	From:	Education & Training	\$ 100
100.1104.52.3500	To:	Travel	\$ 100

ACTION REQUESTED: To approve the above stated budget amendment as presented by Janet Smith, Assistant Finance Director.

16. **Budget Amendment – Risk Management:** Janet Smith, Assistant Finance Director, has presented the following budget amendment to cover overages in Liability Insurance cost.

Budget Amendment - General Fund - Risk Management

100.1599.57.9000	From:	Contingency	\$ 15,564
100.1555.52.3100	To:	Ins. Other than Employee Benefits	\$ 15,564

ACTION REQUESTED: To approve the above stated budget amendment as presented by Janet Smith, Assistant Finance Director.

Vice Chairman Lewis moved to approve the Consent Agenda as presented. Commissioner Hill seconded the motion. Motion carried unanimously.

AGENDA:

Commissioner Hill moved to approve the Regular Agenda with the following changes: Under New Business, add Item #13 Magistrate Court – Icon Court Software Agreement and Item #14 Paul Schwindler – Director of Engineering Services – Inmate Crew Van.

Vice Chairman Lewis seconded the motion. Motion carried unanimously.

MINUTES:

Regular Meeting – June 11, 2019 – Commissioner Hill moved to approve the minutes as presented. Vice Chairman Lewis seconded the motion, and the motion carried unanimously.

Called Meeting – June 27, 2019 – Commissioner Bryant moved to approve the minutes as presented. Commissioner Hill seconded the motion, and the motion carried unanimously.

ANNOUNCEMENTS & UPDATES:

None

APPEARANCES:

None

OLD BUSINESS:

Mr. W. L. Brown, Tax Commissioner, advised that he would like to withdraw his request to sell properties in Grove Estates at a reduced price as previously requested, but he is requesting for approval to have a tax sale offering the properties at the reduced rate. Vice Chairman Lewis moved to approve W.L. Brown request to have a tax sale offering a reduced rate as presented. Commissioner Bryant seconded the motion and the motion carried unanimously.

Chairman Moseley moved to New Business for Paul Schwindler who has a family emergency and needs to leave early.

NEW BUSINESS:

Mr. Paul Schwindler, County Engineer, presented a request for a budget amendment to move funds from Engineering to travel to cover expenses to business meetings as follows:

<u>Budget Amendment – General Fund 100 - FY2019 – Engineering Services</u>			
100.5.1575.53.1780	From:	Engineering Supplies	<u>\$ 200</u>
100.5.1575.52.3500	To:	Travel	<u>\$ 200</u>

Vice Chairman Lewis moved to approve the budget amendment for \$200.00 as presented. Commissioner Hill seconded the motion and the motion carried unanimously.

Mr. Schwindler presented a request to move funds from Buildings Capital Furnishing to Buildings Capital other in the amount of \$8,935.00 to cover the cost of a plotter/scanner previously approved at the Regular Meeting held on June 11, 2019, as follows:

<u>Budget Amendment – 1999 SPLOST - FY2019 – BUILDINGS</u>			
321.4520.54.2300	From:	Bldgs- Capital -Furnishing	<u>\$ 8,935</u>
321.4520.54.2500	To:	Bldgs- Capital - Other	<u>\$ 8,935</u>

Vice Chairman Lewis moved to approve the budget amendment as presented for \$8,935.00 for the plotter/scanner. Commissioner Bryant seconded the motion and the motion carried unanimously.

Mr. Schwindler requested permission to move forward with a Road Sign Inventory and Conditions Analysis. Ms. Schwindler advised that he received one quote from iWorQ, Inc. which is the same company that completed the Road Condition Analysis and inventory last year. This inventory is required by the U. S. Federal Highway Administration and was approved in the budget for FY2018 and the cost is \$37,500.00, which is the same amount as last year. Commissioner Hill moved to accept the quote from iWorQ of \$37,500.00 for the road sign analysis and inventory as presented. Commissioner Bryant seconded the motion and the motion carried unanimously. *(A copy of said agreement is attached to Page 497, Minutes Book L, for future reference.)*

Mr. Schwindler presented a proposed lease for Shoup office to move the Health Department to temporarily while renovations are completed, and advised the Board the Mr. Liipfert has made some changes to it and they are waiting for the real estate company approval. Mr. Liipfert advised that he is worried that if the lease is defaulted on the county may have to pay more than just the rental agreement the way the lease is presently written. After discussion, Commissioner Bryant moved to table the issue for further information. Vice Chairman Lewis seconded the motion and the motion carried unanimously.

Mr. Schwindler updated the Board as follows: (a) he is still trying to get the deed and plat for the Courtland Avenue Extension into South Peach Park and as soon as it is received, he will put the project out for bid. (b) The Beverly Road plans have been updated and they have an engineer contracted to do

the bid after the tasks are completed. (c) Currently trying to get in contact with the architect for the Health Department to make sure all conditions are met for the CDBG project, but they are out of the country. Mr. Schwindler requested permission to advertise an additional Request for Qualifications so serve as a backup plan in case a change of architect is needed due to non-performance. Vice Chairman Lewis moved to approve the request to go out for an RFQ for an architect as a backup plan as presented. Commissioner Hill seconded the motion and the motion carried unanimously.

PUBLIC HEARING OPENED AT 6:30 P.M.

Mr. Roscoe Miller, Building Inspector, presented a rezoning request from Collins Surveying on behalf of the Annie Marshall and other heirs to the Latimore estate located on Holt Road. Mr. Miller advised that the request is to rezone from R-Ag to RR-1. The property is located on Holt Road which is a dirt road off of Kay Road and Jones Road about a half mile northeast of Kay Road Elementary School and contains approximately thirty four (34) acres. They want to subdivide the property into lots containing approximately 2 ½ acres each for the eight (8) heirs so that they can begin to pay individual taxes on the properties.

Commissioner Bryant asked if they plan to build on the property. Mr. Jessie Collins, Surveyor, responded that the two (2) known heirs of the estate are older in age and the heirs have been paying combined taxes on the property for the past few years.

Vice Chairman Lewis stated that his only concern is that rezoning the property as RR-1 in that area would allow mobile homes, which could reduce the property value for the additional homes in that area. Mr. Collins responded that he thought the request was for R-1, which allowed smaller lots.

Mr. Miller advised Mr. Collins that the application for petition states RR-1, and R-1 doesn't allow mobile homes.

Mr. Collins stated that he is ok with the property being rezoned as R-1 and that each parcel has to have at least thirty (30) feet for the individual entrance. R-AG requires lots that are too large to accommodate getting eight (8) lots, one (1) for each of the heirs. The planned lots are 2 ½ acres.

After discussion, Vice Chairman Lewis suggested that Mr. Collins take it back to Planning & Zoning to request it be rezoned to R-1 and the Board will waive any additional fees for the petition and advertising.

Chairman Moseley asked if there is any opposition. No one spoke in opposition. Mr. Liipfert advised that Mr. Collins needs to formally withdraw his request so that he isn't under a time limit to re-file and can re-file for next month. Mr. Collins advised the Board that he wishes to withdraw the request for RR-1 so he can take it back to Planning and Zoning to request R-1.

PUBLIC HEARING CLOSED AT 6:42 P.M.

Mr. Schwindler advised the Board that the Crestview Road Extension is almost finalized with the right of ways. They have the wetlands delineated and down to under one acre. He will be meeting with all of the landowners to show the impacts and get individual plats prepared to get to the engineer. They have to get title searches and an appraiser for appraisals. Mr. Schwindler advised that he will do a letter next week to request a one year extension from GTIB.

Mr. Schwindler advised the Board that the van for the probation crew is over ten (10) years old with 179,000 miles on it. They have had to do \$4,283.00 in repairs on it in the last four months and the transmission just went out on it. It would cost between \$6,000.00 to \$7,000.00 to repair the transmission and they have lot 12 production days with it. He is requesting that the Board fund a used van in the amount of approximately \$20,000.00 and allow him to work with the Purchasing Manager to find another van. Vice Chairman Lewis asked that Mr. Schwindler find out what a new van price would be under state contract to have something to compare with and bring the request back to the board.

Return to OLD BUSINESS:

Mr. Roscoe Miller, Building Inspector, presented roads in Sterling Place Subdivision off Houser's Mill road for acceptance by the County. There are seventeen (17) homes in the subdivision and one being built and all lots have been sold to individuals. Mr. Miller also presented roads in Hampton Oaks

Subdivision. Mr. Miller advised the Board that Mr. Waller, the original developer of Sterling Place passed away before the roads were ready to be accepted. The second developer proposed a cul-de-sac at the end of Sterling Place but original plans provide for the road to go straight through to John E. Sullivan. Vice Chairman Lewis advised those present that if accepted then the roads will be owned and maintained by the County and the road will go through to John E. Sullivan.

Ms. Sherry Coleman addressed the Board and stated that they were attending the meeting to discuss roads located in the subdivision to be accepted by the County, and that they are opposed to a through road because they do not want tractor-trailers coming through the subdivision. She has a petition from all the owners that they oppose. The Hampton Oaks Subdivision is not up to the same standards as Sterling Place is and they are not opposed to the County accepting the roads but they do not want a through road.

Vice Chairman Lewis responded that the original plat had a through road but the second owner changed the plans.

Ms. Sandy Martin advised that she has been a resident at Sterling Place for twelve (12) years and always understood that the road would go all the way through. She stated that she is not aware of any petition opposing the road going through and they are in support of it going all the way through.

After further discussion, Vice Chairman Lewis moved to accept the roads in Hampton Oaks and Sterling Place Subdivisions for the county to own and maintain. Commissioner Hill seconded the motion and the motion carried unanimously.

Ms. Michaela Jones, County Administrator, presented a request from Michelle Douglas, Human Resources, to amend the county travel policy to say that any travel outside the state has to be approved and if approved, the County will pay for accommodations and meals, but the employee has to pay for travel to and from the training.

Commissioner Bryant stated that she feels this should be on a case by case basis rather than across the board.

Commissioner Hill stated she feels they Board needs to get away from deciding on a case by case basis.

After discussion, Vice Chairman Lewis moved to accept the amendment to the Travel Policy as presented. Commissioner Hill seconded the motion. Motion carried three in favor. Commissioner Bryant opposed.

Ms. April Hodges, County Clerk, presented Mr. Stanley Williams, Program Specialist for the 2020 Census to the Board. Ms. Hodges advised that they will need two resolutions to put together a census committee for the 2020 census.

Commissioner Hill left to attend another meeting at 7:06 p.m.

Mr. Williams advised the Board that they had at least nine (9) citizens in attendance at their first meeting last week.

Chairman Moseley advised Mr. Williams that the Board appreciates the efforts to get everyone counted.

Mr. Williams stated that he is impressed with the meeting and it is important to get everyone in the county and state counted to help with allocation of funding.

Ms. Hodges asked the Board to adopt the two resolutions to establish a Census Committee for the census.

Commissioner Bryant moved to adopt a Resolution for the Peach County Board of Commissioners 2020 Census Partnership and a Resolution for the Peach County Board of Commissioners Complete County Committee as presented. Vice Chairman Lewis seconded the motion and the motion carried unanimously. *(A copy of said Resolution is attached to Page 492 and 493, Minutes Book L, for future reference.)*

Ms. Michaela Jones, County Administrator, presented a Resolution and Intergovernmental Agreement for Board consideration for the 2021 SPLOST.

After discussion, Vice Chairman Lewis moved to adopt the 2021 SPLOST Resolution as presented. Commissioner Bryant seconded the motion and the motion carried unanimously. *(A copy of said Resolution is attached to Page 488, Minutes Book L, for future reference.)*

Vice Chairman Lewis moved to approve the 2021 Intergovernmental Agreement as presented. Commissioner Bryant seconded the motion and the motion carried unanimously. *(A copy of said agreement is attached to Page 487, Minutes Book L, for future reference.)*

NEW BUSINESS CONTD.:

Ms. April Hodges, County Clerk, advised the Board that she received a letter from Lauren Harris asking the Board to send a letter to the Georgia Forestry Pageant and Educational Association (GFPEA) approving a sign to be placed in Peach County in recognition of her winning the 2019 Junior Miss Georgia Forestry Queen Pageant. Ms. Hodges advised that she attempted to contact Ms. Harris for clarification, but was unable to reach her. Commissioner Bryant moved to table the issue for more information. Vice Chairman Lewis seconded the motion and the motion carried unanimously.

Ms. Adrienne Ray, Elections Supervisor, presented a request for a budget amendment to move \$779.00 from Temporary Employees and Contract Labor to Overtime, Postage, Food and Voter Registration & Elections to cover overages due to the Voter Registration Drive to update the voter list as follows:

<u>Budget Transfer - General Fund 100- FY2019 - Elections</u>			
100.5.1400.51.1200	From:	Temporary Employees	\$ 79
100.5.1400.52.3850	From:	Contract Labor	\$ 700
			<u>\$ 779</u>
100.5.1400.51.1100	To:	Overtime	\$ 79
100.5.1400.52.3250	To:	Postage	\$ 620
100.5.1400.53.1300	To:	Food	\$ 29
100.5.1400.53.1701	To:	Voter Registration & Elections	\$ 50
			<u>\$ 778</u>

Vice Chairman Lewis moved to approve the internal transfer as presented. Commissioner Bryant seconded the motion and the motion carried unanimously.

Mr. Wayne Smith, Public Works Director, presented the following budget amendment to transfer funds internally to cover overages in the Public Works gasoline and postage accounts:

<u>Budget Transfer - General Fund - FY2019 - Public Works</u>			
100.5.4000.52.1290	From:	Other Professional Services	\$ 1,500
100.5.4000.53.1270	To:	Gasoline	\$ 1,400
100.5.4000.52.3250	To:	Postage	\$ 100
			<u>\$ 1,500</u>

Vice Chairman Lewis moved to approve the budget amendment as presented. Commissioner Bryant seconded the motion and the motion carried unanimously.

Mr. Wayne Smith, Public Works Director, presented a request for a budget amendment to cover the cost of HVAC replacement at the Phoenix Center and two HVAC repairs at the Health Department to move \$17,800 from contingency to other equipment and repair and maintenance. HVAC as follows:

<u>Budget Transfer - General Fund - FY2019 - Public Buildings</u>			
100.5.1599.57.9000	From:	Contingency	\$ 17,800
100.5.1565.54.2500	To:	Other Equipment	\$ 11,800
100.5.1565.52.2202	To:	Repair and Maintenance HVAC	\$ 6,000
			<u>\$ 17,800</u>

Vice Chairman Lewis moved to approve the budget amendment as presented to cover the funding of emergency replacement and repairs for HVAC. Commissioner Bryant seconded the motion and the motion carried unanimously.

Ms. Michaela Jones, County Administrator, presented a Service Level Agreement between Icon Holdco. Inc. d.b.a. Icon and Peach Magistrate Court for the Magistrate Court to have Courtware for case management in the amount of \$350.00 per month pending approval of the contract by Mr. Liipfert. Commissioner Bryant moved to approve the agreement as presented pending Attorney approval. Vice Chairman Lewis seconded the motion and the motion carried unanimously.

Commissioner Bryant moved to go into an Executive Session at 7:20 p.m. to discuss Library Board Appointment and Joint Development Authority Appointment. Vice Chairman seconded the motion. Motion carried unanimously.

--EXECUTIVE SESSION--

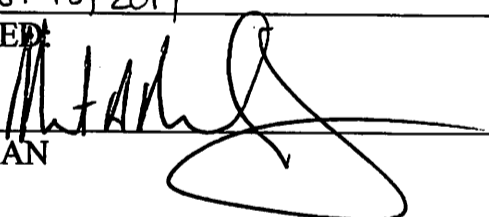
Vice Chairman Lewis moved to terminate Executive Session at 7:29 p.m. Commissioner Bryant seconded the motion, and the motion carried unanimously.


Vice Chairman Lewis moved to appoint Joy Smith Bassett to the Library Board to fill a vacant term, which expires on June 30, 2021. Commissioner Bryant seconded the motion, and the motion carried unanimously.

Vice Chairman Lewis moved to appoint Tate Reddick to the Joint Development Authority Board to fill an unexpired term previously held by Tiffany Sandifer, which expires on April 30, 2021. Commissioner Bryant seconded the motion, and the motion carried unanimously.

There being no further business to come before the Board at this Regular Meeting on this date, Vice Chairman Lewis moved to adjourn at 7:30 p.m. Commissioner Bryant seconded the motion, and the motion carried unanimously.

Meeting adjourned.

August 13, 2019
APPROVED: 
CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS
BY: 
COUNTY CLERK

STATE OF GEORGIA
COUNTY OF PEACH

AFFIDAVIT OF CHAIRMAN

Martin H. Moseley, Jr., Chairman of the Peach County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief.

The Peach County Board of Commissioners met in a duly advertised meeting at 6:00 p.m., Tuesday, July 17, 2019.

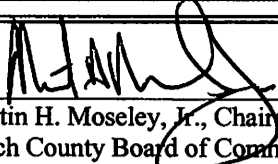
During such meeting, the Board voted to go into closed session.

The Executive Session was called to order at 7:20 p.m.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

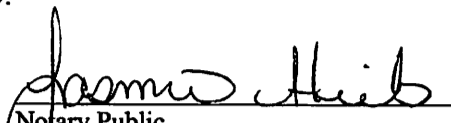
- (1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).

This 17th day of July 2019.


Martin H. Moseley, Jr., Chairman
Peach County Board of Commissioners

Sworn to and subscribed before me this 17th day of July, 2019.




Notary Public
My Commission Expires July 15, 2022

CALLED MEETING
Peach County Board of Commissioners
8:30 a.m., Thursday, July 25 2019

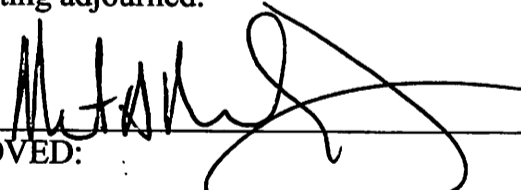
The Peach County Board of Commissioners held a Called Meeting at 8:30 a.m., Thursday, July 25, 2019, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance except Commissioner Bryant. The purpose of the Called Meeting was to discuss the Lease Agreement for Doctor Shoup Office. Chairman Moseley called the meeting to order.

Paul Schwindler, County Engineer, advised that Fickling & Company rejected removing 23.C from the lease agreement, which states that in the event of any default by Tenant, Tenant shall pay to landlord, in addition to all other damages, a sum equal to 15% of such other damages as a reasonable attorneys' fee.

Commissioner Lewis moved to accept the lease agreement for Doctor Shoup Office. Commissioner Hill seconded the motion, and the motion carried unanimously.

There being no further business to come before the Board at this Called Meeting on this date, Commissioner Hill moved to adjourn at 8:45 a.m. Vice-Chairman Lewis seconded the motion, and the motion carried unanimously.

Meeting adjourned.


APPROVED: _____
August 13, 2019
CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS

BY: 
_____ COUNTY CLERK

PUBLIC HEARING
PROPOSED FY2020 PEACH COUNTY BUDGET
5:00 p.m., Thursday, August 1, 2019

The Peach County Board of Commissioners held a public hearing to hear questions and comments on the proposed FY2020 Budget at 5:00 p.m., August 1, 2019, in Commission Chambers, 213 Person Street, Fort Valley, Georgia, with all Commissioners in attendance. Chairman Moseley opened the public hearing and welcomed the following persons who were also in attendance:

COMMISSIONERS' OFFICE STAFF:

County Administrator Michaela Jones
IS Manager Rich Bennett
Assistant Finance Director Michaela Jones
Administrative Technician Jasmine Hicks

OTHER GUESTS:

Tax Commissioner – W.L. Brown
Jillian Bowen – Development Authority
B.J. Walker – Development Authority

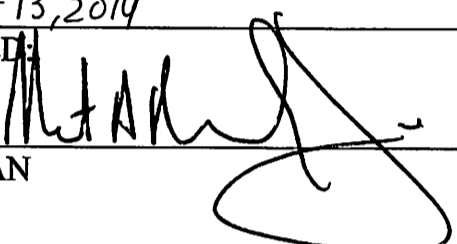
Michaela Jones, advised those present that the proposed budget is \$18,431,390.00, which is \$592,693.95 more than last year.

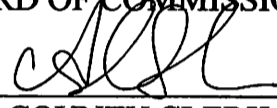
Chairman Moseley opened the floor for any questions or comments.

Michaela Jones, County Administrator advised those present that the FY2020 General Fund and Special Revenue Budgets and the millage rate to be applied to the 2019 Tax Digest are set to be approved at a Called Meeting scheduled for 11:00 a.m., Friday, August 9, 2019.

Chairman Moseley asked if there were any further comments or questions concerning the proposed FY2020 Budget. Being none, Chairman Moseley thanked everyone for coming and declared the public hearing for the proposed FY2019 Budget closed at 5:16 p.m.

Meeting adjourned.


August 13, 2019
APPROVED: 
CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS
BY: 
COUNTY CLERK

WORK SESSION
Peach County Board of Commissioners
5:30 p.m., Thursday, August 1, 2019

The Peach County Board of Commissioners held a work session at 5:30 p.m., Monday, August 1, 2019, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance. Chairman Moseley opened the work session and welcomed those present. The purpose of the work session was to meet with the Middle Georgia Regional Commission to discuss the comprehensive planning requirements and plan implementation.

The work session adjourned at 6:29 p.m.


COUNTY CLERK
8/9/19
Date

MONTHLY WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Tuesday, August 6, 2019

The Peach County Board of Commissioners held their monthly Work Session at 5:00 p.m., Tuesday, August 6, 2019, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance except Commissioner Bryant. Chairman Moseley called the Work Session to order. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on August 13, 2019, as follows:

1. David Cooke – District Attorney – School Justice Partnership Program
2. Jeff Doles – Fire Chief/EMA Director – Budget Transfer

- a. RAFB Mutual Aid Agreement
- b. Request to Accept Donation of Polaris XP UTV from Georgia Forestry Commission
3. Angela Tharpe – E911 Director
 - a. Budget Transfer – Utilities/Water
 - b. Budget Transfer – Contributions for Telecommunications Week
 - c. Request to Increase Temporary Pay to Probationary Rate
 - d. Request to Allow Temporary Employees to Exceed 29 Hour Rule
 - e. Budget Amendment – Overtime
 - f. Request for Funding for EMD Training
4. Michelle Douglas – Human Resources Manager
 - a. OnCall Policy
 - b. Email Policy
5. April H. Hodges – Assistant County Administrator/County Clerk
 - a. Discussion – Ordinance for Tiny Houses
 - b. Budget Amendment – Certified Public Manager Program
 - c. Voting Delegate for 2019 Legislative Leadership Conference
6. Valley Insurance – Cyber Insurance Proposal
7. Michaela Jones – County Administrator - FY2019 BOC Approved Wireless Communications
8. Commissioner Shanita Bryant
 - a. Salary Study
 - b. Request for Office Space
9. Commissioner Wade Yoder
 - a. Finalization of Convenience Center Location
 - b. Maintenance and Upkeep of Peach County Signs
10. Janet Smith – Assistant Finance Director
 - a. Budget Amendments/Transfers:
 - i. Budget Amendment – Shoup Office
 - ii. Budget Amendment – Phone Overages
 - iii. Budget Amendment – Employee Appreciation Day
 - iv. Budget Amendment – Tax Commissioner – Overages
 - v. Budget Amendment – Library – Overages
11. Wayne Smith – Public Works Director
 - i. Request to Purchase/Rent Grapple Truck
 - ii. Request to Replace Three (3) Vehicles
12. Paul Schwindler – County Engineer
 - i. Request to Purchase Van for Probationers
13. Setting Meeting Agenda & Consent Agenda for Regular Meeting on August 3, 2019

The work session adjourned at 7:22 p.m.


COUNTY CLERK

8/9/19
Date